

BANK MANDATE FORM – SUBMISSION OF BANKING DETAILS

Company in which investment is held	
Full name of Registered Shareholder	
Shareholder reference number/s	
Email address	
Contact telephone number	

REQUEST FOR DIRECT CREDITING OF PAYMENT IN ZWL	Shareholder (tick in box) <input type="checkbox"/>	3 rd Party Account (tick in box) <input type="checkbox"/>
---	--	--

Account Name			
Name of Bank		Branch Code	
Account number			
Branch Street address			
Swift Code/Reference number			
The banking information you provide should be account details that is able to accept payment in ZWL			

DO NOT USE YOUR CREDIT CARD NUMBER - If you are unsure of your account number or branch code, please check with your bank.

Signature of Shareholder	Day	Month	Year

If you are signing this form in a representative capacity, please indicate which capacity (refer to page 2)	
---	--

BANK VERIFICATION

I/We confirm that the above information about the abovementioned shareholders account at this Bank is correct	BANK STAMP HERE
Signed on behalf of Bank _____	

THIS SECTION MUST BE COMPLETED BY YOUR BANK

AUTHORISATION

I/We hereby authorise Corpserve Registrars (Pvt) Ltd to act in accordance with my/our instructions set out above. I/We acknowledge that these instructions supersede and have priority over all previous instructions relating to payments to which

In order for your instructions to be executed, the above sections must be completed in full and the mandate form signed by the shareholder or their representative/s. Please take note of the documents listed below which are to be submitted together with the mandate form.

HOW TO COMPLETE THIS FORM

Request for Direct Crediting of payments

This form must be completed in full if you wish your cash payment to be paid directly into your nominated Zimbabwean bank account. Payments to foreign bank account is permissible upon submission of proof of use of foreign currency when the initial investment was made on the Zimbabwe Stock Exchange. Kindly contact Corpserve if you require further advices on this.

IMPORTANT DOCUMENTS TO BE SUBMITTED: please submit your bank mandate together with certified copies of a Identity document or valid passport (for individual shareholders) and for companies, certified copies of company documents; Certificate of Incorporation, Identity documents or valid passport copies for any 2 Directors and a Board resolution. Kindly contact Corpserve if you require further advices on documents to be submitted for other type of shareholders.

If you do not complete the sections above or this form is incomplete, unsigned or invalid in any other way, you will not receive your dividends until we receive all of the correct documentation and information.

By signing this form, you:

- Confirm that the details are true and correct.
- Agree that, in the event that we are unable to transfer the funds to you electronically, your dividends will be paid upon provision of your bank account details.
- Understand and agree that any such deposit shall constitute a full and sufficient discharge of Corpserve (Pvt) Ltd obligations to make such payments to me/us.
- Understand and agree that Corpserve (Pvt) Ltd shall not be responsible in any way for any loss you may suffer as a result of transfer/deposits being made in accordance with the information provided in this form.
- Understand and agree that this payment instruction will be applied to all payments.

AUTHORISED SIGNATORIES

We will require the following documentation from you in addition to a certified copy of your identity document if you are signing in a representative capacity:

Joint Share Holding:	Where the shareholding is in more than one name, the signature of the first mentioned shareholder is required.
Power of Attorney: (Legal authority given to someone else to act on behalf of shareholder)	To sign under a Power of Attorney, you must have already submitted it to Link Investor Services. Alternatively, attach a certified copy of the Power of Attorney to this form when you return it together with a certified copy of the registered shareholder's identity document
Trusts:	The form must be signed by the authorised trustee. If not previously provided, please attach a certified copy of the trustee resolution / power of attorney authorising you to act on behalf of the trust, certified copies of identity documents for all the trustees together with certified copies of the Letters of Authority issued by the Master of the High Court and the Trust Deed.
Companies/ Closed Corporations/ Funds:	Any authorised company official/member may sign on behalf of the company/close corporation/fund. Please indicate the position held by signing in the appropriate space in block B on the form. If you have not already done so, please provide us with a certified copy of your authorisation to act on behalf of the company/close corporation/fund in the form of a certified copy of the board minute/resolution detailing the authorised signatories including specimen signatures and a company

	letterhead for filing in our records. In addition, we require a certified copy of the Certificate of Incorporation/CK1 Founding Statement/ Constitution
Minors: (Persons below the age of 18 years)	If the shares are registered in the name of a minor, the form must be completed by the natural guardian, stating the capacity in which he/she is signing or in the case of a legal guardian attach a certified copy of the Letters of Guardianship (if not previously provided). The guardian must attach a certified copy of his/her identity document together with a certified copy of the birth certificate of the minor.
Deceased Shareholders:	(Shareholder who has passed away) The form must be signed by the Executor/s of the estate. If you have not already done so, please provide us with a certified copy of the Letters of Executorship and Death Certificate for filing in our records.
Shareholder under Curatorship: (Shareholder whose affairs are being looked after by someone else)	The form must be signed by the Curator Bonis appointed by the Master of the High Court. If you have not already done so, please provide us with a certified copy of the Letters of Curatorship for filing in our records together with a certified copy of the shareholder's identity document.
Shareholder under Liquidation: (Shareholder who is bankrupt)	This form must be signed by the Liquidator appointed by the Master of the High Court. If you have not already done so, please provide us with a certified copy of your Letter of Appointment for filing in our records together with a certified copy of the shareholder's identity document.

IMPORTANT TO NOTE FOR 3rd Party Mandates

Corpserve Registrars (**Corpserve herein after**) obliges to make such payments to your elected 3rd party beneficiary, and neither The Company nor Corpserve shall be held responsible in any way for any loss which I/we may suffer consequent upon such deposits being made pursuant to this authority & instruction. I/we confirm that the details provided above are true and correct; this instruction will remain in force until cancelled or altered, of which I (the registered shareholder) will provide a duly written & signed instruction for these effects to become valid. I/we agree that any verbal instructions will be deemed null and void and have no material effect on the current standing instructions. I/we agree that all shareholders details and dividend payment instruction alterations must be forwarded to Corpserve at least 30-days or 1-calender month prior to any dividend payment, failure of which will result in my payment processing being delayed.

I/we the undersigned confirm that the details provided above are true and correct to the best of our knowledge, and hereby irrevocably indemnify Corpserve, the Public Listed Company, their employees, directors and any elected representatives from any loss, liability, claim, charge, expense (legal or otherwise) that may arise as a result of my errors in completing this mandate form. I further indemnify those indemnified (employees, directors and elected representatives) from any loss, liability, damage or charges that may occur as a result of any fraudulent declarations of any form for the purposes of effecting the instructions on the mandate form. I/we hereby attach;

- i. A letter from the third-party account holder accepting my (dividend payment) money to be deposited into their bank account by electronic transfer
- ii. Attach certified copies of both the shareholders and 3rd party benefactor's identification cards or passports last page.
- iii. Affix a company stamps to this Bank Mandate/ Change of details form. **(This is a requisite for ALL Corporate clients.**

3 rd Party Signature	Day	Month	Year